Startup Success

A guide to growing your business

kpmg.com

PATRIAN CUTTING



Table of Contents

indiana.

Developing your pitch	. 2
Choosing a legal structure	. 4
Building your brand	. 6
Leveraging the ecosystem	10
Raising capital	12
Tax matters	14

Corporate governance
considerations22How KPMG can help24

1

© 2013 KPMG LLP, a Delaware limited liability partnership and the U.S. member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. NDPPS 223071



Foreword

Innovation and startups help drive a nation's economy forward as a key engine of economic growth. Thanks to the lean start-up process and technology globalization, entrepreneurs are scaling companies to sizeable revenues with smaller teams and less cash than just a few years ago. The cycle of innovation is speeding up, and talented entrepreneurs are ready to take over and invent the next disruptive technologies.

t KPMG LLP (KPMG), we understand the importance of entrepreneurs working to transform new ideas into thriving companies. Founders face considerable challenges as they work to bring new ideas to the marketplace while taking incremental leadership responsibilities. Raising capital, finding talent, establishing a corporate governance framework, and other management initiatives take time and are important to maximize business success. We are delighted to share highlights from our experience in this guide including operational, financial, tax and accounting matters, and other business considerations.

KPMG recognizes the importance of innovation and the growing value of connecting entrepreneurs and VCs with innovation hubs around the world. In 2012 we launched a global technology innovation center to identify and evaluate the impact of future disruptive technologies. The center connects leading technology thinkers including entrepreneurs, FORTUNE 500 technology executives, venture capitalists and KPMG professionals.

We have been committed to serving startup companies around the world for many years and hope you find this guide insightful. We welcome your feedback about this publication and look forward to the opportunity to assist in your business strategies.

Brian Hughes National Co-Leader, Venture Capital practice **Packy Kelly** National Co-Leader, Venture Capital practice Gary Matuszak

Global and U.S. Chair Technology, Media & Telecommunications

© 2013 KPMG LLP, a Delaware limited liability partnership and the U.S. member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. NDPPS 223071

Developing your pitch

Your company's pitch may define your success in raising capital, building business alliances and gaining market share

The traditional multipage, chart-laden business plan that venture capitalists used to rely on to evaluate opportunities is largely being replaced with documents that convey essential information in a more concise format.

he executive summary and pitch deck both play important and related roles in helping potential stakeholders understand your business proposition and attracting outside capital.

Executive summary – In most cases, the executive summary will be the first document you submit to potential investors, and will be reviewed to determine whether they are interested in learning more about your startup. This one- or two-page document will provide basic information about your company, team, product or service, and market.

Your goal in preparing an executive summary is to describe the product briefly, identify the market opportunity, introduce the founders and management team, provide financial projections, and create enough interest to gain an invitation to an in-person pitch meeting with VC investors.





Pitch Meeting Deck – During the initial pitch meeting, you'll be asked to share a presentation with slides highlighting more detailed information.

VCs will be interested in the following information:

Company, including the founders and their industry experience

Product or service, including features and benefits, and product specifications and technical requirements

Management and technical teams, with an emphasis on your engineering talent, relevant experience, and entrepreneurial track record

Market opportunity and existing competitors

Sales and marketing strategy, including pricing and distribution

Development milestones

Financial information, including projected sales and profits, capital requirements, and exit strategy

Other capital already in the company

Perceived valuation

Other advisors or consultants supporting your company

In addition to the potential financial returns, VCs will be interested in evaluating your team's ability to execute while creating and sustaining a viable product. While they may appear skeptical as they evaluate the opportunity, VCs will play a critical support role in your company if they decide to invest.

VCs offer valuable advice and experience to help you avoid common pitfalls and optimize your company's approach to the marketplace, and often provide access to business partners or markets more readily than a startup might be able to achieve on its own.

Choosing a legal structure

An appropriate legal structure provides an important foundation for your startup.

Choosing the most appropriate legal structure is an important decision that establishes a foundation to support the company's growth and operational effectiveness as it matures.

n addition to limiting potential liability and helping you develop appropriate tax strategies, the right legal structure can help your company safeguard its intellectual property, attract outside investors, and reduce potential disputes as your venture moves through later stages of its life cycle.

There are different types of legal structures, each offering distinct advantages and potential drawbacks to growth-stage companies. Evaluating your options carefully is important because it's easier and more cost-effective to make the correct choice early, instead of revising your legal structure later.

Given the potential challenges of making the best choice, and the importance your legal structure can play in your company's success, it's important to obtain appropriate legal, financial and tax advice about your options.





Company Structures – One of the first decisions startups have to make is the appropriate corporate structure. Creating your company as an independent entity can help founders shield their personal assets from potential liability claims, protect intellectual property, and provide tax benefits.

To form a company, consider the following steps:

Decide whether a limited liability company (LLC) or corporation is best suited for your company. Angel investors and VCs generally prefer to invest in corporations, but there may be advantages to forming an LLC in some circumstances

Review tax considerations with a professional advisor. In broad terms, corporate taxes are due at the entity and shareholder levels, while an LLC may choose to pass taxes through to its owners

Conduct trademark and registration searches to be sure your desired company name is not being used by an organization offering similar products or services

Enlist an attorney to help with the incorporation requirements and related documentation that will need to be filed with the state in which you incorporate (which may not necessarily be the location where your company is based)

Work with your advisors to determine whether, and how, equity will be offered to employees

Consider your growth plans and exit strategy, and discuss with your advisers whether those factors can affect your initial legal structure decisions.

It is also critical that you and your cofounders develop an operating agreement to outline issues such as equity arrangements, IP ownership, employment terms, and other items that, without an agreement, may be subject to litigation later on.

By considering these issues at the earliest stages of your company's life cycle and developing an appropriate legal structure, you can help set the stage for your venture's future market growth and success and pave the way to an attractive exit strategy that helps you maximize your company's value.

Building your **brand**



Your brand is one of your company's most valuable assets. It connects your company to the hearts and minds of your customers, investors and the marketplace and begins building on day one.

Branding is much broader than logos and tactical activities. Your logo, tagline and website are all expressions of your brand. Your actual "brand" is the emotional response and mental associations people make with your company as result of the multitude of interactions with your brand expressions, products, employees and services. It is your company's persona, identity and purpose in the world.

Building a strong brand

uilding a brand is all about shaping public perceptions. To do this effectively requires careful planning and execution. At the core of this are some simple best practices. Here are a few to help you get started:

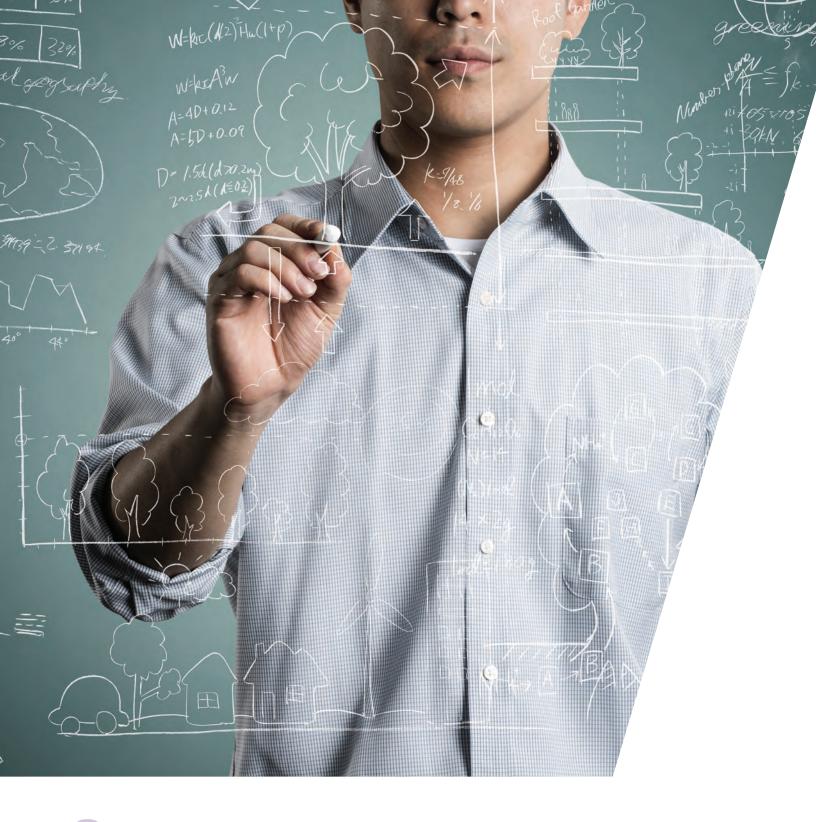
Define a higher purpose and mission statement – At the core of every strong brand is a higher purpose that explains why the company exists beyond profits. A purpose is a motivating, timeless statement that outlives your tagline and growth cycles. It inspires and unites your employees for a shared cause and serves as a foundation for your mission statement and other external brand messages. Think of your purpose as an internal declaration of why you exist and your mission statement as an external communication of what you do and for whom. Here are a couple examples:

- Google's defined mission is to "organize the world's information and make it universally accessible and useful." The derived purpose behind their mission is to "share information."
- McDonald's defined mission is to be the "world's best quick service restaurant experience. Being the best means providing outstanding quality, service, cleanliness, and value, so that we make every customer in every restaurant smile." The derived purpose behind their mission is to "make people smile."

Remember your brand starts internally with your culture, values and mindset long before it hits the market. This all begins with the development of a purpose and mission statement.

Differentiate your brand – As you define your purpose and mission statement consider how your startup is unique in solving a problem for your target market. Make sure your customer promise is differentiated from the competition. A strong purpose and mission statement articulates what's unique and special about your company and the value it provides to the world. Keep in mind, differentiation without relevance adds no value to your brand. The uniqueness of your offering is only powerful if your target market agrees. Marrying differentiation with relevance is a recipe for success.

6 | KPMG Startup Success Guide



Pick a brand name – Good products, great customer experience and strong brand messaging will be most impactful to your startup's success, but a brand name should not be overlooked. Consider choosing a short name that is memorable and invokes positive thoughts. Your name should be easy to pronounce and read. To ensure consistency, create your brand name in conjunction with your mission statement and product offerings. It is also wise to search trademark databases to ensure your preferred name is available.

Building your brand continued

Build a visual identity – Your visual brand identity is built through the consistent use of visual expressions.

Here is a list of common visual expressions that you can expect to use to develop your brand identity:

Logos	Taglines
Stationery/Letterheads	Product Packaging
Advertisements	Websites and Digital/Mobile Pages
Brochures and Sales Materials	Business Cards

Presentation Templates

As you build your visual identity, ensure the overall look and feel and design attributes fit your brand personality. Take Whole Foods as an example. Their logo is green, and incorporates the image of fresh produce. This is very much in line with their brand promise to provide natural, organic food. To help ensure consistent use of your visual brand elements, consider creating a simple style guide. This document defines what your visual identity looks like (i.e., logos, color schemes, fonts and taglines) and provides guidelines for how to properly use these visual elements.

Brand is experiential – Branding is more than logos and taglines. Every interaction, both passive (i.e., customer reading a website) and active (i.e., customer interacts with a sales person), shapes the overall brand perception. It is crucial all points of interaction with the customer represent your brand. Take the cosmetics company Lush as an example. They "believe in making effective products from fresh organic fruit and vegetables." When you walk in their stores, their products are shown in raw unpackaged form. Handwritten signs sit next to each product listing the all-natural ingredients. Employees give hands-on demos to interested consumers. All interactions with Lush embody their brand promise.

8 | KPMG Startup Success Guide



Always be consistent – the most damaging thing you can do to your brand is to be unpredictable. Consumers build a brand perception based on what they've come to expect from your company. Be genuine and consistent in everything your company does. Whether the consumer is surfing your company's website, driving by a billboard ad, reading an e-mail from a service rep or using your products, the brand experience and visual identity should be consistently invoked and easily recognizable.

A good product coupled with a well-executed brand will position your company for long-term success securing a special place in the minds of your consumers. The most successful startups craft a brand strategy early on.

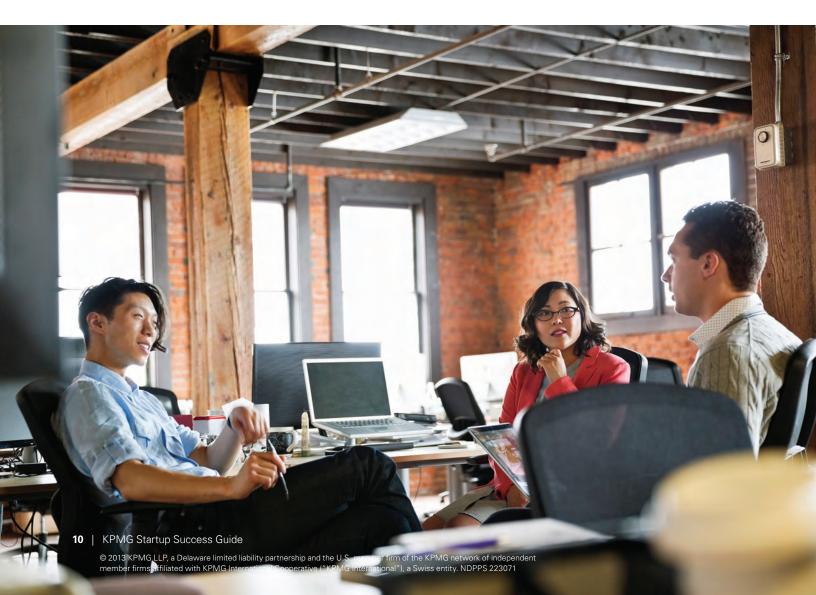


Leveraging the ecosystem

Tapping into a strong ecosystem that includes venture capitalists, experienced entrepreneurs, talent, and business advisors, is key for startup success.

Silicon Valley continues to be the epicenter for tremendous innovation including startups and global tech enterprises. Having the largest venture capital market in the world doesn't hurt either, in addition to the optimistic pioneer spirit that has made Silicon Valley the top R&D center in the world offering a unique ecosystem to startups.

ther cities in the United States and around the world are aiming to replicate Silicon Valley's successful ecosystem. New York is getting a bigger footprint in digital media, with the local government developing a plan to proactively attract and nurture the tech startup community. The importance of the ecosystem can be seen in other cities as startup hubs emerge in cities ranging from Seattle to Cambridge and Portland to Austin, each with its own ecosystem offering support networks to assist entrepreneurs.





Enlisting Help

The primary advantage of aligning your venture within the startup ecosystem is your improved access to experience and resources that can help you bring your venture to market quickly and successfully.

As you develop your company's support network, keep the following in mind:

Investors – In addition to capital, experienced VCs and angels can introduce you to resources within their portfolio companies or specific industry sectors.

Incubators and accelerators – At the early startup stage, incubators/accelerators can provide short-term access to facilities and resources where company founders can network with other startup teams, share ideas, and learn from each other's experiences.

Mentors – Experienced entrepreneurs, or people with critical technical or industry experience, can provide informal guidance about your company, technology, markets, or other important success factors. Effective mentors can draw upon their experience and relationships to introduce you to key contacts and provide valuable feedback. As your startup gains momentum, mentors and investors can provide a starting point for recruiting advisory board members or directors.

Advisors – Startups maximize their chances of success when they concentrate on what they do – best and refrain from trying to solve business challenges they do not have the skill-set to manage. Attorneys, accountants, and other professionals have the experience and knowledge to help founders manage these challenges and build a successful business. Advisors can also introduce company founders to their own ecosystems of mentors, investors, talent and other advisors.

Talent – While engineering talent will likely be critical, startups often need to supplement their founders' skills in financial, legal, marketing or other specialized functions.

Economic development agencies – Many states and cities trying to foster technology companies and jobs offer financial and logistical support to growth-stage companies.

Colleges and universities – Educational institutions can provide a rich source of knowledge, with many programs connecting entrepreneurs with key resources including labs, researchers, alumni and startup ventures.

Enterprises – A number of large companies and industry groups have developed initiatives to promote industry innovation and identify promising technologies. Many companies have programs to help founders with a numbers of resources including technology, mentors and capital.

Raising Capital

Startups need access to capital to optimize their potential opportunities.

Raising capital is typically one of the first issues a startup company will need to address, and your ability to attract investors will likely play an important role in the ultimate success of your company and its exit strategy.

R aising capital will typically take place in several stages (known as rounds), each of which will likely carry different terms, conditions and milestones. Equity is the most common approach to early-stage investment, since most startups will not have enough revenue or history to attract debt financing.

Using equity to raise capital will also have important benefits in attracting and retaining talent, since many team members will be motivated by your company's growth potential and the possibility of equity appreciation.



Bootstrapping

The first round, often called bootstrapping, will typically come from founders' savings and credit cards. In addition, many founders will reach out to their friends and family members to raise their initial seed capital.

Potential investors will expect founders to have "skin in the game," and to have made a financial commitment in the growth of their startup. Investors will be less likely to invest if founders have not also taken personal and financial risks to get the startup off the ground.



Angel investors

Angel investors are individuals or groups that specialize in making early-stage investments in startup ventures. In the United States, the Angel Capital Association has accredited nearly 200 investor groups and more than 8,000 individual investors.

Angel investors often learn about potential investments through referrals from other investors, a startup's advisors, or through trade groups or networks.



Strategic investors

Strategic or corporate-backed investment funds are a growing force in the venture capital community, with most FORTUNE 500 companies having an internal venture investment unit. Strategic investors partner with startups to get a front-row seat to cutting-edge technology in their market segment or complementary industries.

From a startup's perspective, there are a variety of advantages to working with strategic investors, including industry guidance, market credibility, and access to their customers. In addition, a strategic investor is likely to provide an attractive acquisition partner as the startup gains product and marketplace momentum.





Government investment funds and grants

A growing number of states have launched angel or venture capital funds to attract businesses and promote economic development. Startups with a strong scientific or technical focus may qualify for federal, state and local grants designed to foster the development of new technologies and tech-related employment.



Bank financing

For some startups, taking on debt may be a more attractive option than diluting the ownership stake of the founders or other investors through equity offerings. While traditional banks may not be a viable option for most early-stage companies, there are several players in the venture lending space who are willing to take more risk (for a higher return) and lend to startups.



matters

Tax compliance is a necessity. An effective tax planning strategy can add considerable value to your business.

Taxation is a critical factor in the success and financial health of your business, and obtaining tax advice at the earliest stages of your startup's development is advisable to prevent early mistakes that can have a lingering detrimental impact.

Companies should pay attention to tax-related issues in the following areas:

Registration

New businesses must, in general, apply for a U.S. Federal ID number

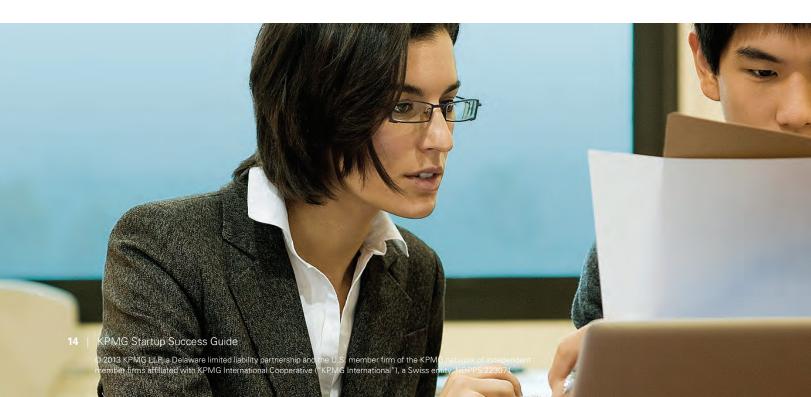
Registration can be effected by applying online with the Internal Revenue Service (IRS)

Registration for the following taxes should be considered:

Federal income taxes	Sales tax (on a state-by-state basis)
State income taxes	Property tax
Employment taxes	

Depending on the nature of the business, other taxes may also apply.

It may also be necessary to register with state regulators to gain the appropriate license or permit to undertake business in that jurisdiction.





Early-stage considerations

Seek early advice on the various taxes your company may be liable for

Determine how you wish to set up the entity (for example, as a corporation or a pass-through entity)

Consider the taxation consequences, including VAT, of setting up operations or selling products overseas

Consider the taxation consequences, including U.S. sales and income taxes, of the company's place of business and where personnel are located

Determine if your personnel are employees or independent contractors

Consider the tax consequences of non cash remuneration (such as share-based compensation)

Identify possible tax credits and incentives your company may qualify for

Obtain external tax advice before any acquisition or disposal

Compliance

Ensure someone is responsible for tax compliance. This is an area where an external accountant or CPA may be of particular assistance.

Tax returns and payments of different tax types are due at various times of the year. Ensure you understand the required tax filings and the associated payment calendar

Incorporate tax charges and payments into your budgets and financial projections

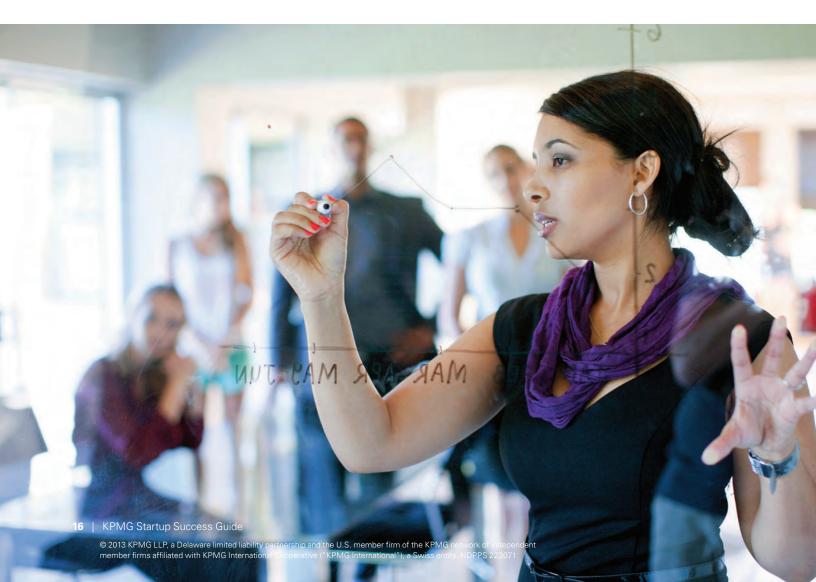
Doing business globally

International operations and customers can create revenue growth and increase operating efficiency

In an increasingly global economy, startups are evaluating the potential advantages of international operations in their earliest stages. Questions about approaching high-growth international markets are likely to emerge during discussions with potential investors.

A smobile and cloud technologies bring greater numbers of connected consumers to the global marketplace, acquiring and serving international customers is far easier today than it would have been only a few years ago.

In addition, adding international operations can dramatically improve your company's access to technical and engineering talent. Adding team members based in international markets can provide access to a broad selection of resources, as well as potential cost savings versus operating exclusively within the United States.





Along with considerable rewards, foreign trade can introduce challenges including tax implications, foreign exchange risks, and other issues. While most can be resolved with careful planning, specialized advice is often recommended when your venture approaches an international market, or considers collaborating with a business partner located outside the United States.

Matters to be considered include:

- Corporate structure This can help you optimize tax costs, both in the international market and on remittances.
- Transfer pricing Specific tax rules govern the price at which goods and services are transferred within a
 group structure.
- **Double taxation agreements** These agreements, where they exist, avoid tax being charged locally and at home on the same profits. They are not in place with all countries.
- Impact on staff Is it necessary for team members to be based outside the United States? What is the cost? What is the local recruitment market like?
- **Regulation** How well do you understand local laws and regulations? Have you evaluated their potential effects on your business and related compliance costs?
- Currency Where relevant, can you mitigate against foreign exchange risk?
- Language, culture and business practices The potential effects of differences should not be underestimated
- Capital If required, is it available locally?

In choosing a location, the above factors should be addressed, along with the following important considerations:

- What markets does a location give you access to?
- Does an international market help you raise new capital?
- Are tax incentives available to companies establishing a presence in a given market?
- Do international companies have a history of success in the location?
- What are the costs or tax implications of leaving a location?

Remember to use your network of investors and professional advisors to provide information on potential new markets. They can also use their contacts to open doors and make the process easier for you.

Although the potential challenges and implications need to be evaluated, international expansion can provide tremendous opportunities for growth-stage companies to reduce operating costs and expand their markets dramatically.

Maintaining accounts, implementing controls and assessing audit requirements

Proper accounts are required to meet filing requirements and to maintain control over your financial resources.

The importance of maintaining accurate accounts should never be underestimated. Current and accurate financial information is critical for tax reporting purposes, raising capital from outside investors, and updating investors about your company's progress.

n addition, your accounts will provide critical insights into your company's financial and operational performance that will likely influence your strategic decisions. Financial data can also help you identify spending patterns and improve the efficiency of your capital employment.

Other advantages properly maintained accounts would provide include:

Saving you considerable time and expense in preparing external financial statements

Helping you develop accounting policies and processes to support a better control environment

Adding value by facilitating financial due diligence for investment or exit purposes





The early stages Your financial reporting needs and requirements will vary according to your company's growth stage. In the early stages focus on:

Keep it simple. There may be no need for a full scale ERP system immediately after founding

Seek advice on revenue recognition, as it is commonly not appropriate for emerging technology companies to recognize all revenue when invoiced

Completeness and accuracy of underlying records for all business transactions, including equity transactions, are the priorities

Focus on cash forecasting to keep investors informed about liquidity

Understand and fulfill your tax compliance requirements, including sales taxes and VAT

Outsourced providers can assist with employment matters and payroll taxes

Upgrade accounting personnel and systems when the core business gains momentum and before a major liquidity event

Controls Money will probably be a scarce resource, so controls over cash flows are critical. They will also instill confidence in your investors. Focus on:

Monitoring and management review controls can be effective for smaller enterprises if controls are executed with the appropriate rigor and precision to identify exceptions

Monthly bank reconciliations to ensure completeness and accuracy of cash balances

Protect systems and intellectual property from unauthorized access and use

Develop a budget to guide operations in the achievement of milestone goals from available capital resources. Regularly compare actual results to budget.

Review expenditures before purchase commitments to minimize waste and ensure alignment with strategic priorities

Establish standard terms and conditions for sales arrangements, with exceptions subject to appropriate review and approval

Implement procedures to comply with applicable equity issuance requirements, including board approval of stock option grants with proper support for fair-value-based assumptions

Understand obligations and restrictions embedded in financing arrangements

Maintaining accounts, implementing controls and assessing audit requirements continued

Audit and filing requirements

Generally, private companies are not required to prepare audited financial statements by the U.S. or state governments. However, some private companies are contractually required by investors, bankers, or board members to perform an audit of their financial statements for a number of reasons, including:

Early-stage considerations

Debt covenants

Preferred stock investor agreements

Good corporate governance practice

For other private companies, there is flexibility in the timing of completion of annual audits. Entrepreneurs and board members exercise judgment in deciding when to complete an external audit based on the following considerations:

Early-stage considerations

Number of years since inception

Complexity of historical transactions

Availability of resources to successfully support an external audit

Anticipated timing of IPO and M&A events

Proposed teams and costs by external auditors

While there are benefits to delaying an external audit in the early stage, it can be very difficult to complete audits of past periods when the company begins to experience high growth.

20 | KPMG Startup Success Guide



Gearing up for an IPO

or many private companies, the process of going public will necessitate a fundamental shift in financial reporting and planning. IPO candidates will need to comply with the local regulatory requirements for their respective exchange. In the United States, this means compliance with the federal Sarbanes– Oxley Act, including certifications of financial results by officers, U.S. GAAP accounting practices, and SEC reporting requirements.

The Jumpstart Our Business Startups (JOBs) Act provided some relief for qualifying emerging growth companies in the transition to full SEC reporting requirements. Nevertheless, investors will want to understand the company's history of financial reporting and business performance, so many companies will need to prepare quarterly results of operations for recent periods and a detailed presentation of management's discussion and analysis of financial position, results of operations, critical accounting policies, and capital resources.

In addition, material weaknesses in internal controls will need to be remediated and disclosed. Needless to say, this can be a lengthy and resource-intensive initiative and may be difficult to manage in parallel with the ongoing responsibilities of the finance department.

The finance department will also require a fundamental transformation as the company prepares to go public. Financial reporting in the public market requires companies to create and maintain strong processes and controls that stand up to the rigors of compliance. It is also strongly advised that the finance department be staffed by professionals with experience reporting to capital markets.

The market will also expect to see a strong and detailed financial plan, as well as robust forecasting and budgeting capabilities. Forecasting, in particular, will be critical to the management team as it strives to provide reliable earnings guidance as a public company.



Corporate governance considerations

Strong corporate governance is critical to adding organizational value and preparing the company for long-term opportunities.

When entrepreneurs initially focus on building and growing a company around a new product, service, or technology, they often do not pay much attention to how their businesses will be governed. Yet, as experienced entrepreneurs have come to recognize, good corporate governance is critical to adding value and preparing the company for short-term challenges and long-term opportunities.

common misconception about corporate governance is that it is only about the board of directors. In practice, corporate governance encompasses policies, procedures and principles that guide how the company sets strategy, manages risk, monitors its assets and resources, ensures management accountability and financial transparency, satisfies legal and regulatory obligations, and communicates with internal and external stakeholders. Most importantly, corporate governance sets the organization's tone and culture.

While there is much talk about "good corporate governance," there is no single formula that is ideal for every company. Factors that determine the level and complexity of corporate governance include the size and scale of the company, the need to access capital markets, the regulatory environment, and the development stage of the business.

From the perspective of an entrepreneur seeking to build a successful company, what are the most critical or effective governance practices? How do these practices evolve as a business matures? Given stakeholder demands for good corporate governance at all companies, we see lenders, insurers, and venture capital and private equity investors increasingly focusing on the governance practices of private companies—particularly emphasizing the SEC and listing exchange requirements that apply primarily to public companies.

It is helpful to consider governance practices mandated for public companies that are increasingly being adopted voluntarily by many private companies today.

Board Composition—Majority of Independent Directors

For small companies—where directors, shareholders, and management may essentially be the same—board composition may not be an issue. As a business begins to grow, however, independent directors can play a critical role in management debates, setting strategy, and supporting and monitoring the CEO.

Independent directors can offer substantial benefits:

- Providing broader perspectives on business and financial issues
- Offering expertise in areas such as emerging technologies, international markets, and risk management
- Providing board leadership to help instill the right tone and culture

Independent directors can also play an important role in defining the company's path as it matures and migrates to a more robust governance structure.



Board Committee Structure—Audit, Compensation, Nominating and Governance

Private companies will want to consider the need for board committees—particularly the three committees that are mandatory for public companies—that are comprised of independent directors. Many private company boards form audit committees that play a critical role in financial reporting processes in several respects:

- · Assessing and, where appropriate, strengthening the company's financial reporting processes globally
- Helping build and oversee an appropriate control environment, including internal controls over financial reporting, risk management and compliance programs, tax risk and reporting, and an internal audit function
- Engaging and managing the external auditor relationship

Private company boards, particularly if there are outside investors, often form compensation committees comprised of independent directors to set compensation for members of the senior management team. While many private company boards do not establish nominating and governance committees, they often form this committee as they begin to consider an initial public offering and the need to create a public company governance structure.

Corporate Governance—Next Steps for Private Companies

In developing and maintaining an effective governance structure for the company, we recommend every private company:

- Bring the right people and perspectives to the table periodically to assess the governance structure
- Identify key elements of the governance structure; for each element:
 - Assess the current state
 - Identify short-term (one-year) and long-term (three-to-five-year) objectives
- Ensure the present (and future) governance structure meets the expectations of key stakeholders and serves as a foundation to achieve the company's strategic objectives





Venture Capital Practice

KPMG's Venture Capital practice offers a range of services specifically designed to support venture-backed companies as they navigate each stage of development—from idea through exit. We use our knowledge of the VC ecosystem to help entrepreneurial ventures simplify the complex challenges of creating the technologies of tomorrow in highly competitive industries, while also meeting diverse regulatory, compliance, and financial reporting requirements. Our VC clients collaborate with a global network of industry-focused KPMG professionals who understand the marketplace challenges faced by startups and growth-stage companies. Our passion and mindset matches the companies we serve: entrepreneurial, hands-on, proactive, visionary and dedicated.

Learn more at: kpmg.com/gamechanger

Technology Practice

KPMG's Global Technology practice combines industry knowledge with technical experience to provide insights that help technology leaders and entrepreneurs take advantage of existing and emerging technology opportunities and proactively manage business challenges.

Our professionals have extensive experience working with global technology companies ranging from pre-IPO startups to FORTUNE 500 companies. We collaborate with our VC practice to serve emerging technology entrepreneurs.

Technology Innovation Center

KPMG's Tech Innovation Center assesses the business impact resulting from disruptive technologies. The Center connects leading global technology thinkers including entrepreneurs, FORTUNE 500 executives, venture capitalists and KPMG professionals.

The KPMG Technology Innovation Center is headquartered in Santa Clara (Silicon Valley), California, USA. The global network includes China, India, Israel, Japan, Korea, Singapore, Russia, Canada, the United Kingdom and other countries.

Learn more at: kpmg.com/techinnovation

24 | KPMG Startup Success Guide

About the authors

Brian Hughes, National Co-Leader, Venture Capital practice

Brian is the national Private Markets Group leader and national Co-Lead for the Venture Capital practice. With over 30 years of experience, Brian has advised public, nonpublic and venture-backed clients across the technology, biotech, software and business services industries. Brian has significant experience guiding clients through all stages of their life cycle from early development to securing financing, preparing for an IPO and acquisition or divestiture. Brian is a frequent speaker for the firm at IPO bootcamps as well as on trends impacting venture capital investment. Brian received a BS degree in economics and an MBA degree from the Wharton School of the University of Pennsylvania.

Packy Kelly, National Co-Leader, Venture Capital practice

Packy is an audit partner based in KPMG's Silicon Valley office and is the national co-lead for the Venture Capital practice. He has more than 22 years of experience providing auditing and accounting services. Packy's professional experience includes serving major technology companies and working on several IPOs. Packy serves on the national industry leadership team and is frequently a spokesperson for the firm on trends impacting venture capital investment. He is licensed as a certified public accountant in California. Packy received a BS degree in accounting from Fairfield University, an MBA degree from the University of California – Berkeley and an MBA degree from Columbia University.

Gary Matuszak – Global Chair, Technology, Media & Telecommunications

Mr. Matuszak has extensive experience working with global technology companies ranging from the FORTUNE 500 to pre-IPO startups. He is the global chair of KPMG's Technology Innovation Center and represents KPMG in a number of organizations affecting the industry. Gary has influenced the development of key positions on several issues that impact the technology sector. He is a frequent speaker on technology industry trends and has coauthored numerous tech industry publications addressing topics such as innovation, cloud and mobile business strategies, and C-suite industry outlooks. His speaking engagements include the Stanford Directors College annual conference and CNBC Squawk On The Street. Before joining KPMG in 2002, he was the Silicon Valley office managing partner for Andersen, where he led the U.S. Software practice.

Contributors

We acknowledge the contribution of the following individuals who assisted in the development of this publication:

Francois Chadwick, Partner, Tax

Lisa Heuston, Marketing director, Private Markets and Venture Capital practice

Patrick Lee, Senior advisor, Audit Committee Institute

Michael Ortega, Associate director, Private Markets and Venture Capital practice

Patricia Rios, Global director, Technology Innovation Center

Jules Walker, Director, Venture Capital practice

For more information about this publication, or about how KPMG can help your business, please contact:

Brian Hughes

National Co-Leader, Venture Capital practice 267-256-1820 bfhughes@kpmg.com

Packy Kelly

National Co-Leader, Venture Capital practice 408-367-4922 pkelly@kpmg.com

Gary Matuszak

Global and U.S. Chair Technology, Media & Telecommunications 408-367-4757 gmatuszak@kpmg.com

The information contained herein is of a general nature and is not intended to address the circumstances of any particular individual or entity. Although we endeavor to provide accurate and timely information, there can be no guarantee that such information is accurate as of the date it is received or that it will continue to be accurate in the future. No one should act on such information without appropriate professional advice after a thorough examination of the particular situation.

© 2013 KPMG LLP, a Delaware limited liability partnership and the U.S. member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity. All rights reserved. Printed in the U.S.A. The KPMG name, logo and "cutting through complexity" are registered trademarks or trademarks of KPMG International. NDPPS 223071